Common Interest Community Board

ALTERNATIVE PURCHASE REGISTRATION APPLICATION

Fee $100

A check or money order payable to the TREASURER OF VIRGINIA, or a completed credit card insert must be mailed with your application package. APPLICATION FEES ARE NOT REFUNDABLE.

1. Name of Developer

2. Developer's Mailing Address

3. Developer's Principal Street Address

4. Email Address

5. Contact Numbers

6. Select one of the following and provide the information below about the Developer.

   - Business Federal Employer Identification Number (FEIN)
   - Developer's Social Security Number
   - Virginia Department of Motor Vehicles Control Number

7. Developer's Type of Organization (select only one)

   - Sole Proprietorship
   - General Partnership
   - Limited Liability Company
   - Limited Partnership
   - Corporation
   - Association
   - Other, please specify:

   State Corporation Commission Number

   ♦ If the firm/business is a corporation, limited liability company, or limited partnership, the firm/business must be registered with the Virginia State Corporation Commission. Firms/businesses shall be organized as business entities under the laws of the Commonwealth of Virginia or otherwise authorized to transact business in Virginia. Firms must register any trade or fictitious names with the State Corporation Commission. For additional information, contact the SCC at www.scc.virginia.gov or by phone at (804) 371-9733.

8. Jurisdiction where business was formed

   Date formed

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Office Use Only

OFFICE USE ONLY

DATE: 03/01/2021

Fee: $100

Trans Code: 1020

Entity #: 0524

File #/License #: 

Issue Date: 

CIC Board/ALTERNATIVE PURCHASE REG APP

Page 1 of 3
9. Location of each of the developer’s sales offices in Virginia:

<table>
<thead>
<tr>
<th>Street Address</th>
<th>City, State &amp; Zip Code</th>
<th>Manager’s Name</th>
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10. Is there an attorney representing the developer on this alternative purchase?

- No ☐
- Yes ☐ If yes, provide the following information:

  - Name of Attorney
  - Firm Name
  - Mailing Address
  - City, State, Zip Code
  - Phone & Fax
  - Email Address

11. To whom should the Board mail correspondence, notices and other documents related to the alternative purchase project?

- Developer ☐
- Attorney ☐

12. List registered time-share program(s) wherein the developer will offer alternative purchases.

<table>
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<tr>
<th>Time-Share Program Name</th>
<th>Registration Number</th>
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</table>

13. Did the developer reserve the right to add or delete alternative purchases in the time-share instrument pursuant to §55.1-2208 of the Code of Virginia?

- Yes ☐
- No ☐ Before offering alternative purchases, the developer shall have reserved the right to add or delete alternative purchases in the time-share instrument. Provide a clean and highlighted/redline copy of the time-share instrument reserving the right to add or delete alternative purchases.

14. Did the developer reserve the right to add or delete alternative purchases in the Public Offering Statement pursuant to §55.1-2217 of the Code of Virginia?

- Yes ☐
- No ☐ Before offering alternative purchases, the developer shall have reserved the right to add or delete alternative purchases in the Public Offering Statement. Provide a clean and highlighted/redline copy of the Public Offering Statements reserving the right to add or delete alternative purchases.

15. List all states or jurisdictions in which an application for registration or similar document has been filed for this alternative purchase.
16. Has any court or regulatory authority in the jurisdictions listed in question #15 entered any adverse order, judgment or decree in connection with the alternative purchase?

No ☐

Yes ☐ If yes, list the jurisdiction(s) and provide a certified copy of the final order, decree or case decision by a court or regulatory agency with lawful authority to issue such order, decree or case decision.


17. Has the developer or any of the organization’s officers or principals ever been convicted in any jurisdiction of any felony or misdemeanor? Any guilty plea or plea of nolo contendere must be disclosed on this application. Do not disclose violations that were adjudicated as a minor in the juvenile court system.

No ☐

Yes ☐ If yes, list the felony and/or misdemeanor conviction(s). Attach your original criminal history record and any other information you wish to have considered with this application (i.e., information on the status of incarceration, parole or probation; reference letters; documentation of rehabilitation; etc.). If necessary, you may attach a separate sheet of paper.

Original criminal history record may be obtained by contacting the Virginia State police. Applicants with convictions from other jurisdictions, other than Virginia; must provide an original official criminal history record from each state/jurisdiction in which they have been convicted. Virginia residents may request complete criminal records from the Virginia State Police at www.vsp.virginia.gov or by phone at 804-674-6718.

By signing this application, I, the developer or authorized agent for the developer, hereby execute and file with the Secretary of the Virginia Common Interest Community Board full and irrevocable authority to receive service of any lawful process in any non-criminal proceeding arising under §§ 55.1-2200 through 55.1-2252 of the Code of Virginia in the name of the applicant, either individually or co-partners or members of the applicant, in any of the courts of record of the Commonwealth of Virginia, and it is hereby stipulated and agreed that such service of process on said Secretary shall be taken and held in all courts to be valid and binding as if due service has been made upon the applicant, its partners and members personally within the Commonwealth of Virginia.

18. I, the undersigned developer or authorized agent for the developer, certify that the foregoing statements and answers are true, and I have not suppressed any information that might affect the Board’s decision to accept this application. I certify that I will notify the Department if I or any member of company management are subject to any disciplinary action or convicted of a misdemeanor or felony (in any jurisdiction) prior to becoming registered. I certify that I have read, understood and complied with all the laws of Virginia under the provisions of Title 55.1, Chapter 22, of the Code of Virginia and the Time-Share Regulations.

Printed Name ____________________________

Title ____________________________

Signature ____________________________ Date ____________

ADDITIONAL DOCUMENTATION

(Label each exhibit as indicated.)

All exhibits may be submitted in paper or electronic format.

Electronic documents may be submitted on a DVD/CD, flash drive, or attached to an email sent to: cic@dpor.virginia.gov

Exhibit A A general description of the types of alternative purchases offered

Exhibit B A copy of the terms and conditions applicable to the alternative purchases