

SPECIALIZED TRAINING PROGRAMS AND COURSES APPROVED BY THE
VIRGINIA BOARD FOR
WATERWORKS AND WASTEWATER WORKS OPERATORS AND ONSITE
SEWAGE SYSTEM PROFESSIONALS

GENERAL INFORMATION

1. The following programs have been specifically approved by the Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals (Board) to conduct training courses that may be substituted for some of the experience required to qualify to sit for the examination for a waterworks or wastewater works operator license.
2. The Board uses the term "TC" for training credits. TCs differ from Continuing Professional Education (CPE) in that TCs are used to substitute for experience requirements for *initial licensure* and must be approved by the Board in a formal process. "CPE" is education that is used by *existing licensees* to satisfy the renewal requirement for a particular license and is not approved by the Board. CPE content is required to be limited to those items covered by the Board's examination for the relevant license for which CPE is completed.
3. The titles of the approved courses offered by each sponsor are listed along with the number of Training Credits (TCs) awarded for successful completion of each course. One training credit is equal to one month of experience substitution. No licensee may substitute more than 50% of the total experience required for any license applied for per 18VAC160-20-90 D 3 of the Board's Regulations.
4. No credit will be given for any course that is not on the current list. **Exception:** Courses provided by federal agencies; state agencies; or institutions, schools, and universities approved by the State Council of Higher Education for Virginia, for which continuing education units are awarded, may qualify for TCs without prior Board approval. Those courses may not appear on this list. To receive credit for those courses, a detailed hour-by-hour course schedule along with evidence of course completion must be provided with the application.
5. All certificates under the approved program may be used again to substitute for experience in a higher class license.
6. No experience substitution is allowed for Class 4, Class 5, or Class 6 licenses per 18VAC160-20-90 D 3 of the Board's Regulations.

For more information please contact:

Paul G. Saunders, III, Board Administrator
9960 Mayland Drive, Suite 400
Richmond, VA 23233
(804) 367-1795

Alexandria Sanitation Authority

**For more information
please contact:** Jerry Barrett
1500 Eisenhower Ave., Alexandria, VA 22314
(703) 549-3381

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Biological Nutrient Removal (BNR) Overview	0.3	June 20, 2002
BNR and Methanol	0.3	June 20, 2002
Centrifuge Thickening	0.3	June 20, 2002
Filtration System	0.3	June 20, 2002
Primary Effluent Pumping	0.3	June 20, 2002
Process Air	0.3	June 20, 2002
Solids Overview	0.3	June 20, 2002
SSTS, RAS, and WAS Systems	0.3	June 20, 2002

Allen Baturay

**For more information
please contact:** Allen Baturay
4005 Aldie Road, Catharpin, VA 20143
703-369-0004 | abaturay@msn.com

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Sludge Incineration/Multiple Hearth Incineration	2.0	November 15, 2016

American Association of Water and Wastewater Professionals (AAWWP)

**For more information
please contact:** Mr. Dennis Campbell
502 Research Road, Richmond, VA 24236
(540) 915-6293

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Wastewater Math	0.4	June 8, 2010

American Water Works Association (AWWA), Virginia Section

**For more information
please contact:** Ms. Sherry L. Williams
AWWA-Virginia Section-AWWA
Lynchburg, VA
(804) 867-9171

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Fire Hydrant & Water Main Maintenance	0.75	April 6, 1995

California State University (Sacramento)

**For more information
please contact:**

Mark P. Mooshian , Assistant Director
 CSU Sacramento | Office of Water Programs
 6006 J. Street, Sacramento, CA 95819-6025
 (919) 278-6142 | (916) 278-5959 (Fax)
 E-Mail: wateroffice@csus.edu Website: www.owp.csus.edu

Course	Max. Allowable TCs			Date of Approval
	Class I	Class II	Class III	
Advanced Waste Treatment	4.0	3.0	2.0	April 4, 1996
CE28A – Water Treatment Plant Operation I ²	1.0	2.0	4.0	June 21, 2006
CE28B – Water Treatment Plant Operation II ²	1.0	2.0	4.0	June 21, 2006
CE29 – Small Water System Operation and Maint. ²			2.0	June 21, 2006
Industrial Wastes, Volume I	4.0	2.0	1.0	April 4, 1996
Industrial Wastes, Volume II	4.0	2.0	1.0	April 4, 1996
Manage for Success: Effective Utility Leadership Practices	1.7	1.7	1.7	June 21, 2006
Operation & Maint. of Wastewater Collection Systems, Vol. I			2.0	April 4, 1996
Operation & Maint. of Wastewater Collection Systems, Vol. II		1.0	2.0	April 4, 1996
Operation of Wastewater Treatment Plants, Vol. I	1.0	2.0	4.0	April 4, 1996
Operation of Wastewater Treatment Plants, Vol. II	1.0	2.0	4.0	April 4, 1996
Pretreatment Facility Inspection				April 4, 1996
Small Wastewater System Operation and Maint., I	2.0	2.0	2.0	June 21, 2006
Small Wastewater System Operation and Maint., II	2.0	2.0	2.0	June 21, 2006
Small Water System Operation and Maintenance			2.0	April 4, 1996
Small Water Systems – WAT702A- Water Sources and Treatment ¹			0.4	June 21, 2006
Small Water Systems – WAT702B – Wells ¹			0.4	June 21, 2006
Small Water Systems – WAT702C – Small Water Treatment Plants ¹			0.4	June 21, 2006
Small Water Systems – WAT702D – Disinfection ¹			0.4	June 21, 2006

Revised August 3, 2017

Small Water Systems – WAT702E – Water Rates/Safety ¹			0.4	June 21, 2006
Small Water Systems – WAT702F – Laboratory ¹			.4	June 21, 2006
Small Water Systems Video Information Series		0.6	1.2	June 21, 2006
Treatment of Metal Wastestreams	2.0	1.0		April 4, 1996
Utility Management	0.1	0.1	0.1	June 21, 2006
Water Distribution System Operation and Maint.		1.0	2.0	April 4, 1996
Water Systems Operation and Maint. Video Training Series		1.0	2.0	June 21, 2006
Water Treatment Plant Operation, Volume I	1.0	2.0	4.0	April 4, 1996
Water Treatment Plant Operation, Volume II	1.0	2.0	4.0	April, 4 1996
<p>¹ These six courses are World Wide Web versions of the components of “Small Water System Operation and Maintenance”. Completion of all six courses earns a total of 2.4 TCs. As these six courses cover the same material as “Small Water System Operation and Maintenance”, any person who completes “Small Water System Operation and Maintenance” and all six 0.4 credit courses will only be granted a maximum of 2.4 TCs total.</p>				
<p>² These three courses are versions of "Water Treatment Plant Operation, Volumes I & II", and "Small Water System Operation and Maintenance" with an available on-line examination. Any person submitting a certificate for the “Water Treatment Plant Operation Specialist Certificate Program” indicating the completion of all three courses shall be eligible for the TC's earned in each course. The maximum allowable TCs will be based on the class of licensure being applied for.</p>				

Central Carolina Technical College/ Environmental Training Center

For more information please contact: Elizabeth Williams
SC Environmental Training Center | CCTC
506 N Guignard Drive, Sumter, SC 29150
(803) 778-6656 | etc@cctech.edu

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Biological Wastewater Treatment Operators Short School (Levels A, B, C, D)	2.0	February 9, 1994
Physical/Chemical Wastewater Treatment Plant Operators Short School (Levels A, B, C, D)	2.0	February 9, 1994
Water Distribution Systems Operation and Maintenance Short School (Levels A, B, C, D)	2.0	February 9, 1994
Water Treatment Plant Operators Short School (Levels A, B, C, D)	2.0	February 9, 1994

Control Equipment Company

For more information please contact: 1019 Campbell Avenue SE, Roanoke, Virginia 24013
(800) 572-3220 or (434) 973-5111

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Sodium Hypochlorite Disinfection	0.4	September 19, 2002
UV Disinfection	0.4	September 19, 2002

David H. Paul, Inc.

For more information please contact:

Shawntay Wolfe-Martinez
1206 East 20th, Farmington, NM 87499
(505) 326-3431

-Correspondence Study Courses approved December 21, 2000
-Correspondence Study Courses (Refer To Chart Below)

<u>Course No.</u>	<u>Course Title</u>	<u>Class 1</u>	<u>Class 2</u>	<u>Class 3</u>
INWT 145	Math, Chemistry, Biology			1.0
INWT 146	Reverse Osmosis	1.0	1.0	2.0
INWT 147	R O Troubleshooting	0.5	1.0	2.0
INWT 160	High Purity Water from Ion Exchange			1.0
INWT 161	Ion Exchange Operation	1.0	1.0	1.0
INWT 162	Maintaining High Purity			
INWT 255	Pretreatment Troubleshooting	0.5	0.5	1.5
INWT 256	Scaling and Fouling Troubleshooting	1.5	1.5	2.0
INWT 257	Advanced R O Monitoring/Cleaning	1.5	1.5	2.0
INWT 270	Feedwater & Pretreatment			1.0
INWT 271	Ion Exchange Troubleshooting	1.0	1.5	2.0
INWT 272	Post Ion Exchange	0.5	0.5	1.5

FABL Environmental Regulatory Specialists, Inc.

For more information please contact:

Regina B. Meehan, President
1102 Roe Ford Road, Greenville, SC 29617
(864) 246-6668 | www.environmental-training.com

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Wastewater Clarifications, BOD5	1.0	October 29, 1999
Wastewater Clarifications, TSS	0.5	October 29, 1999
Wonderful World of Widgets, Materials Flow Balance Exercise	1.0	October 29, 1999

Hampton Roads Sanitation District Apprenticeship Program(HRSD)

Operator experience credit may be given for grades of "C" or better for those plant and maintenance operators enrolled in the HRSD apprenticeship program. The Virginia Board has approved the following training courses and their Training Credits (TCs).

**For more information
please contact:**

Debbie Crofford
1434 Air Rail Avenue, Virginia Beach, VA 23455
(757) 460-4226

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Activated Solids I	3.0	September 7, 2010
Activated Solids II	3.3	September 7, 2010
Bearings and Lubrication	2.1*	December 10, 1992
Gearboxes	2.1*	December 10, 1992
Incineration	2.1*	December 10, 1992
Industrial Waste & Regulations	2.1	March 9, 1992
Industrial Waste Regulations (Online)	2.1	October 3, 2012
Instrumentation & Controls	2.1	December 10, 1992
Introduction to Wastewater Treatment/Maintenance I	2.1*	December 10, 1992
V-Belt, Coupling and Drive Alignment*	2.1	December 10, 1992
Valves *	2.1	March 19, 1992
Pipe & Pipefitting *	2.1	March 19, 1992
Preliminary and Primary Treatment*	2.1	December 10, 1992
Odor Control and Chemical Addition*	2.1	December 10, 1992
Pumping Systems I	2.1*	December 10, 1992
Pumping Systems II	2.1	December 10, 1992
Shop Prints & Schematics	2.1	March 19, 1992
Sanitary Chemistry I	2.1*	December 10, 1992
Sanitary Chemistry II	2.1*	May 1, 2016
Wastewater Analysis*	2.1*	December 10, 1992
Solids Dewatering	2.1	December 10, 1992
Solids Thickening & Digestion	2.1*	December 10, 1992
Stream Ecology	2.1	December 10, 1992
Stream Ecology (Online)	2.1	March 22, 2013
Leadership & Supervision I	2.1	March 19, 1992
Leadership & Supervision II	2.1	March 19, 1992
BNR & Tertiary Treatment	2.1	December 10, 1992
Disinfection	2.1*	December 10, 1992
Wastewater Treatment I	2.1	December 10, 1992
Wastewater Treatment II	2.1	December 10, 1992
Wastewater Treatment III	2.1*	December 10, 1992
Treatment Plant Math I	2.1	December 10, 1992
Treatment Plant Math II	2.1	December 10, 1992
Treatment Plant Math III	2.1	December 10, 1992

H & V Consulting LLC

For more information please contact: Shawn H. Veltman, Principal Engineer
106A Landsdowne Street, Blacksburg, VA 24060
(540) 951-0054 | www.hvconsultingcompany.com

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Monogram Foods Anaerobic Digestion/Aerobic Treatment System	2.8	January 19, 2017

Indiana State University

Office of Independent (Correspondence) Study

For more information please contact: S.R. Wiersteiner, Ph.D.
Indiana State University
Office of Independent (Correspondence) Study
Terre Haute, IN 47809

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Class I	1.2	April 4, 1996
Class II	0.75	April 4, 1996
Class III	0.3	April 4, 1996

Lewis and Zimmerman Associates, Inc.

For more information please contact: April Marshall
6110 Executive Boulevard, Suite 512, Rockville, MD 20852
(301) 984-9509

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Wastewater Training Program	8.0	October 9, 1997

Logical Concepts DBA OmniSite

For more information please contact: Rebekah Pinkham
494 South Emerson Avenue, Suite E, Greenwood, IN 46143
(317) 885-6330

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Technical Training	1.25	June 15, 2012

Note: This course is approved for waterworks operators and wastewater works operators

Maryland Center for Environmental Training

**For more information
please contact:** Karen Brandt
8730 Mitchell Road, La Plata, MD 20646
(301) 934-7500

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Electrical Troubleshooting	0.7	March 11, 2003

Michigan State University (MSU)

**For more information
please contact:** Virgil Langworthy
Michigan State University, East Lansing, MI 48824-1047
(517) 321-6074

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Maintenance Management in Water and Wastewater	3.0	September 23, 1993
Supervisory Management in Water and Wastewater Field	3.0	September 23, 1993

Millennium Science & Engineering, Inc.

**For more information
please contact:** Ajit Louis, Training Coordinator
1364 Beverly Road, Suite 302, McLean, VA 22101
(703) 734-1090

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Introduction to PLCs	0.5	March 9, 2004

North Carolina State Laboratory of Public Health

**For more information
please contact:** Chris Goforth, Workshop Director
P.O. Box 28047, Raleigh, NC 27611

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Bacteriological Methods for the Analysis of Drinking Water	1	April 16, 2015

Operator Certification Training, Inc.

For more information Katie L. Lewis, Administrator
please contact: 180 West Clarendon Street, Gladstone, OR 97027
 (503) 650-2410

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Disinfection of Public Water Supplies Workshop	0.65	October 29, 1998
Mathematics for Water Plant Operators Workshop, Grades I-III	1.3	October 29, 1998
Water Treatment Technology Review: Groundwater and Surface Water Plant Operations	0.65	October 29, 1998

Penn State University Conferences and Institutes

For more information Jeanne Fudrow
please contact: 118 Keller Building, University Park, PA 16802
 (814) 863-6106

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Activated Sludge	0.6	December 13, 2001
BOD and Metabolism	0.3	June 20, 2002
Denitrification	0.3	June 20, 2002
Nitrification	0.3	June 20, 2002
Settleability Problems and Loss of Solids	0.3	June 20, 2002

Peter L. LaMontagne

For more information Peter L. LaMontagne, PE
please contact: 190 North Tamenend Avenue, New Britain, PA 18901
 (215) 348-7879

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Cost Effective Centrifugation	0.6	March 8, 2004

Spotsylvania Vocational Center

For more information Lee Browning, Apprenticeship Coordinator/Asst. Principal
please contact: 6713 Smith Station Road, Spotsylvania, VA 22553
 (703) 891-1784

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Advanced Waterworks Operator's License Review	2.3	October 6, 1994
Basic Waterworks Operator's License Review	2.3	October 6, 1994

Technical Association of the Pulp & Paper Industry (TAPPI)

For more information Karen Ventri
please contact: 15 Technology Parkway, Norcross, GA 30092
 (404) 446-1400

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Activated Sludge Plant Operations	1.4	February 9, 1994
Activated Sludge Short Course	0.6	July 20, 1994

Thomas W. Fore Tom Fore Water & Wastewater Consulting

For more information Thomas W. Fore
please contact: 2541 Richmond Highway, Gladstone, VA 24553
 434-944-3445

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Ethics for Water, Wastewater and Onsite Sewage System Professionals	0.3	July 27, 2017

Tyson Foods, Inc.

For more information Herb Suggs
please contact: 2210 Oaklawn, P.O. Box 2020
 Springdale, AR 72765

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Industrial Pretreatment	2.9	February 9, 1994

U.S. Poultry & Egg Association

For more information please contact: Paul J. Bredwell III, Vice President
1530 Cooledge Road, Tucker, GA 30084
(678) 514-1973 | www.uspoultry.org

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Poultry Wastewater Operators Training Course	1.5	January 19, 2017

Virginia Department of Environmental Quality (DEQ)

(Formerly Virginia State Water Control Board)

For more information please contact: Wayne Staples, Program Manager
Operator Training & Assistance, Water Division
629 Main St., Richmond, VA 23219
(804) 698-4106

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Advanced Wastewater Licensure Review	2.3	March 24, 1994
Activated Sludge Process Control, Part 1	2.0	March 24, 1994
Activated Sludge Process Control, Part 1 (Observations & Testing)	1.4	March 22, 2013
Activated Sludge Process Control, Part 2	1.4	(Revised) January 15, 2016
Activated Sludge Process Control, Part 3 (Microscopic Examination)	1.4	March 22, 2013
Activated Sludge Process Control, Part 4 (BNR/EBPR Process Control and Troubleshooting)	1.4	February 29, 2016
Basic Lab Skills	1.0	March 7, 2007
Basic Wastewater Licensure Review	2.3	March 24, 1994
Chemical Oxygen Demand Workshop	0.5	October 3, 1996
D.O. & Biochemical Oxygen Demand Workshop	1.0	January 5, 1995
Introduction to Biological Nutrient Removal	.7	(Revised) January 15, 2016
Nutrient General Permit Reporting	0.3	December 4, 2008
Operator In-Service Training	.05	March 24, 1994
Package Treatment Plant Operation Workshop	1.3	September 9, 2003
Sampling & Testing for Small Wastewater Treatment Plants	1.0	April 15, 1999
Total & Volatile Suspended Solids Sampling and Testing Workshop	0.5	July 11, 1996
Total Residual Chlorine & Ph Workshop	1.0	January 5, 1995
VPDES Permit Recordkeeping and Reporting	0.35	September 14, 2005
Wastewater Math for Operators	2.0	September 14, 2005
Wastewater Operator Correspondence Course	4.0	March 24, 1994
Wastewater Sampling & Testing, Ammonia & TKN	1.0	October 5, 1995

Workshop		
Wastewater Sampling & Testing: Ammonia Nitrogen	0.5	April 9, 1998
Wastewater Sampling & Testing Nitrate & Nitrite Nitrogen	1.0	June 24, 1999
Wastewater Sampling & Testing: Phosphorus	1.0	June 8, 2010

Virginia Department of Health (VDH)
Lexington Environmental Health Engineering Field Office

For more information Mr. Dough Caldwell
please contact: 1311 Walker Street, Lexington, VA 24450
(703) 463-3892

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Water Storage Tank Management Seminar	0.5	April 6, 1995

Virginia Rural Water Association

For more information Andy Crocker
please contact: 2138 Sycamore Avenue, Buena Vista, VA 24416
(540) 261-7178 | (540) 261-2465 (Fax)

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Clean Water Act	0.6	June 15, 1993
Collection of Drinking Water Samples	0.3	January 8, 1998
Corrosion Control & Lead and Copper Rule	0.5	September 23, 1993
Cross-Connection & Backflow Prevention	0.4	July 20, 1994
Establishing a Preventive Maintenance Management Program	0.3	June 15, 2000
Gas Chlorination Operation, Management & Repair	0.5	September 23, 1993
Safe Drinking Water	0.5	July 21, 1993
Steel Storage Tank Inspection & Maintenance	0.5	October 5, 1995
Wastewater Works Licensing Examination Preparation	0.5	July 21, 1993
Waterworks Operator Licensing Examination Preparation	0.6	July 20, 1994

Virginia Tech Waterworks/Wastewater Works Annual Operators Short School^o

For more information on program content:

Dr. Gregory Boardman
Virginia Tech
Professor of Civil & Environmental Engineering
Blacksburg, VA 24061
(540) 231-1376
(540) 231-7916 (Fax)
Gboard.vt.edu

For more information on program registration:

Colleen Bartos, Program Coordinator
Virginia Tech
Continuing and Professional Education
Blacksburg, VA 24061
(540) 231-7832
(540) 231-9886 (Fax)
cbartos@vt.edu

<u>Course</u>	<u>TCs</u>
Water/Waste Operator Short Course Level 1	3.3
Water/Waste Operator Short Course Level 2	3.3
Water/Waste Operator Short Course Level 3	3.3
Water/Waste Operator Short Course Level 4 ¹	3.3
Small Onsite System Course ¹	3.3

^o Pursuant to Board Regulation 18 VAC 160-20-150, training courses provided by schools and universities approved by the State Council of Higher Education of Virginia are automatically approved by the Board. Prior courses incorporated in the Virginia Tech Short School were approved July 21, 1993.

Water Environment Federation

**For more information
please contact:**

Steven Wisdom
601 Wythe Street, Alexandria, VA 22314-1994
(703) 684-2400

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
Operations Training/ Activated Sludge/Process Control	2.0	September 21, 2000
Operations Training/ Pumps Operation and Maintenance	2.0	June 15, 2000
Operations Training/ Solids Handling	1.5	March 21, 2002
Operation Training/ Wastewater Treatment	4.0	June 15, 2000

Water Pollution Biology

**For more information
please contact:**

Michael H. Gerardi, Wastewater Biologist
196 Hemlock Lane, Linden, PA 17744
(570) 398-7260

<u>Course</u>	<u>TCs</u>	<u>Date of Approval</u>
A Correspondence Course in Wastewater Microbiology: Nitrification in the Activated Sludge Process	1.0	October 29, 1998
Wastewater Microbiology	0.4	March 22, 2001